

**Minutes of the Meeting of the LICENSING AND PLANNING POLICY COMMITTEE
held on 7 March 2019**

PRESENT -

Councillor Graham Dudley (Chairman); Councillor David Reeve (Vice-Chairman); Councillors Michael Arthur MBE, Steve Bridger, Chris Frost, Rob Geleit, Tina Mountain, Martin Olney and Humphrey Reynolds

Absent: Councillor Robert Foote

Officers present: Amardip Healy (Chief Legal Officer), Gillian McTaggart (Head of Policy, Performance & Governance) (Left the meeting at 19.45), Ruth Ormella (Head of Planning), Karol Jakubczyk (Planning Policy Manager) and Sandra Dessent (Democratic Services Officer)

42 QUESTION TIME

No written questions were submitted or were asked by members of the public.

43 DECLARATIONS OF INTEREST

No declarations of interest were made by Councillors regarding items on the agenda.

44 MINUTES OF PREVIOUS MEETING

The Minutes of the meeting of the Licensing and Planning Policy Committee held on 24 January 2019 were agreed and signed by the Chairman as a true record.

45 CORPORATE PLAN: KEY PRIORITY TARGETS FOR 2019 TO 2020

The Committee were presented with the Licensing and Planning Policy Committee Key Priority Targets for 2019/20 which sat under the framework for the 2019/20 corporate key priorities, namely; keeping the Borough clean and green, supporting our community, managing our resources and supporting businesses and our local economy.

The Committee noted that the planning application targets were set in line with national targets and it was anticipated they would be exceeded as they were in the previous year.

It was agreed that for clarification the target for the number of officer recommendations overturned by the Planning Committee should include a footnote stating '**Reporting** information only indicator'.

Accordingly, the Committee agreed its Key Priority Targets for 2019 to 2020 as set out in Annex attached to the report, subject to the amendment agreed by the Committee above.

46 PROGRESS ON THE LOCAL PLAN

The Committee received a report detailing the progress on the Local Plan, including the latest Annual Monitoring Report (AMR) covering the period 2017-2018, and the recently published results of the Housing Delivery Test.

It was noted that the AMR was a historical document and data contained in the report was produced in light of the regulations and guidance that were applicable at that time.

Members considered the AMR and the following points were made:

Report Reference	Comment
Page 32, paragraph 4.26	Clarification required on reference to affordable housing contributions of 1,000 sq metres - that refers to size of development not number of properties. NPPF guidance on affordable housing contributions to be made available to Planning Committee
Page 35, paragraph 4.30	It was confirmed that viability assessments for affordable housing did not include the cost of land
Page 36, Table - Estimated future affordable completions by site	Development site at Upper High Street (Lidl) appears twice – officers to investigate Updated position on affordable housing contributions for Lidl development to be investigated and communicated to committee members Ninth address down to read: Garages 1-9 Ormonde Avenue

Page 42, Table – List of housing completions 17/18	Clarification required that NEScot development has not been duplicated
Page 59, final paragraph	Windfall sites were not included because the Council cannot predict what size they will be or when they become available

The Committee:

- (1) Noted the continued forward progress made in preparing the Local Plan
- (2) Noted the contents of the Local Plan Annual Monitoring Report and approved it for publication on the Council's website
- (3) Noted the outputs from the government's Housing Delivery Test that will form the basis of a Housing Delivery Action Plan to be prepared for consideration by the Committee.

47 STATEMENTS OF COMMON GROUND - THE SURREY WASTE PLAN

To demonstrate effective joint working in line with National Planning Policy a Statement of Common Ground had been prepared by Surrey County Council for waste management. A draft management plan set out areas of common ground on strategic matter relating to the planning of waste management.

The draft waste plan set out a spatial strategy for delivering waste management facilities to meet future growth. Whilst the draft report set out possible areas within the County to develop new sites including Green Belt, it was confirmed that no new sites within the borough had been identified, and it sought to protect existing waste sites, including waste water sites.

It was recognised that the governance structure within the Surrey boroughs varied. The Committee discussed applicable signatories for Epsom & Ewell, and it was subsequently agreed to amend the recommendation set out in the report to read as follows:

The Committee agreed the Surrey County Council Statement of Common Ground for Waste Planning and authorised the Chairman of Licensing and Planning Policy or the Council's Chief Executive (as appropriate) to sign the Statement on behalf of the Borough Council.

The meeting began at 7.30 pm and ended at 8.45 pm

COUNCILLOR GRAHAM DUDLEY (CHAIRMAN)